

CITY OF MT SHASTA
ANNUAL BUSINESS LICENSE FEES

License Fee	\$85.00 annually
Hotels	\$60.00 up to 5 rooms, any additional rooms are \$3.60 each annually.
Motels and RV Parks	\$60.00 up to 5 rooms, any additional rooms are \$6.00 each annually.
Residence Rentals & Apartments *	\$48.00 annually, any additional rental units/Residences \$12.00 each annually.
Peddlers/Vendors/Solicitors **	\$15.00 per day or \$135.00 per quarter
Partners ***	\$12.00 per partner
Employees	\$12.00 each full time employee (owners & spouses are exempt) \$ 6.00 each part time employee (owners & spouses are exempt)

* Minimum of 4 units. A business license is not required for apartment buildings with less than 4 units or landlords with less than 4 residential rentals.

** Other restrictions apply

*** Does not include corporate officers or spouses

Snow Removal Fees: \$12.00 Annually
Applies to businesses in the downtown sidewalk snow removal district only

Parking District Fees: These fees are based on type, location & square footage of business. Approximately
Applies to businesses in downtown parking district \$.09 per sq ft for retail business &
(See Map on reverse) \$.06 per sq ft for all other businesses
(Credit is given for each privately owned
Paved parking space)

Home Occupation Permit: Any business operated out of a home located in a residential zone, must first obtain a Home Occupation Permit. Applications are available at City Hall and fees range from \$80.00 - \$345.00 based on type of business, traffic, and other factors involved.

NOTE: Fees are not all inclusive to this list. Please contact City Hall for the fee structure specific to your particular business type, square footage, and location.

ADDITIONAL INFORMATION:

Fictitious Name Statement – If your business name will not include your legal first and last name, you will need to obtain a Fictitious Name Statement from the Siskiyou County Clerks Office located in Yreka, CA. (530) 842-8-084. A copy of your filed document must be provided when submitting your application for a City license.

Federal Tax ID Number – Required for reporting Federal Income Tax. Contact the IRS at (800) TAX-1040 or www.irs.gov In some cases, your social security number will be sufficient.

State Sales Tax Resale Permit Number – If your business will be a retail sales business, you need to apply for a Sellers Permit through the State Board of Equalization at (800) 400-7115 or (530) 224-4729 or www.boe.ca.gov