

City of Mt. Shasta

2009 - 2010 Operating Budget



**City of Mt. Shasta
2009-2010
Operating Budget**

FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
 GENERAL FUND		
Beginning Fund Balance (July 1) Carryover	373,000	
 Revenues		
Taxes	2,304,500	78.25%
Franchises	70,250	2.39%
State Subventions and Grants	30,750	1.04%
Fines and Forfeitures	58,500	1.99%
Interest and Rental Revenues	22,150	0.75%
Permits and Licenses	20,600	0.70%
Current Service Charges	30,850	1.05%
Other Miscellaneous Revenues	9,500	0.32%
Administrative Allocation	253,000	8.59%
Transfers In	145,000	4.92%
 Total General Fund Revenues	 2,945,100	

**City of Mt. Shasta
2009-2010
Operating Budget**

FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
Expenditures		
Legislative		
City Council		
Salaries and Benefits	10,047	0.34%
Employee Related Costs	350	0.01%
Facilities Expenses	5,850	0.20%
Miscellaneous Expenses	1,000	0.03%
Total City Council	17,247	0.58%
Total Legislative	17,247	0.58%
Administration and Finance		
City Manager		
Salaries and Benefits	182,010	6.09%
Employee Related Costs	900	0.03%
Facilities Expenses	1,800	0.06%
Miscellaneous Expenses	200	0.01%
Total City Manager	184,910	6.19%
City Clerk		
Salaries and Benefits	1,680	0.06%
Employee Related Costs	300	0.01%
Services-Personal and Professional	2,500	0.08%
Insurance, Licenses, and Taxes	500	0.02%
Total City Clerk	4,980	0.17%
Finance		
Salaries and Benefits	271,305	9.08%
Employee Related Costs	500	0.02%
Services-Personal and Professional	13,800	0.46%
Insurance, Licenses, and Taxes	5,900	0.20%
Facilities Expenses	12,000	0.40%
Maintenance and Repairs	2,500	0.08%
Materials and Supplies	9,250	0.31%
Capital Outlay	0	0.00%
Total Finance	315,255	10.55%
Management Information Systems		
Employee Related Costs	0	0.00%
Services-Personal and Professional	6,000	0.20%
Maintenance and Repairs	500	0.02%
Materials and Supplies	0	0.00%
Capital Outlay	0	0.00%
Total Data Processing / Information Systems	6,500	0.22%
City-Wide Insurance		
Employee Related Costs	3,000	0.10%
Insurance, Licenses, and Taxes	123,000	4.11%
Total Insurance	126,000	4.21%
City Attorney		
Services-Personal and Professional	27,000	0.90%
Total City Attorney	27,000	0.90%
Total Administration and Finance	664,645	22.23%

**City of Mt. Shasta
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FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
Public Safety- Police and Fire		
Police Department		
Salaries and Benefits	696,392	23.29%
Employee Related Costs	14,420	0.48%
Services-Personal and Professional	4,280	0.14%
Facilities Expenses	10,200	0.34%
Maintenance and Repairs	21,700	0.73%
Materials and Supplies	7,500	0.25%
Miscellaneous Expenses	5,250	0.18%
Capital Outlay	0	0.00%
Total Police Department	759,742	25.41%
Dispatch		
Salaries and Benefits	231,835	7.76%
Employee Related Costs	4,550	0.15%
Services-Personal and Professional	8,000	0.27%
Materials and Supplies	800	0.03%
Total Dispatch	245,185	8.20%
Code Enforcement		
Salaries and Benefits	58,942	1.97%
Employee Related Costs	730	0.02%
Services-Personal and Professional	900	0.03%
Facilities Expenses	300	0.01%
Maintenance and Repairs	3,350	0.11%
Supplies & Miscellaneous Expenses	750	0.03%
Total Animal Control	64,972	2.17%
Fire Department		
Salaries and Benefits	197,382	6.60%
Employee Related Costs	26,060	0.87%
Insurance, Licenses, and Taxes	5,325	0.18%
Facilities Expenses	5,800	0.19%
Maintenance and Repairs	29,750	1.00%
Materials and Supplies	25,650	0.86%
Miscellaneous Expenses	2,500	0.08%
Capital Outlay	0	0.00%
Total Fire Department	292,467	9.78%
Total Police and Fire Safety	1,362,366	45.57%

**City of Mt. Shasta
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FUND	Operating Budget 2009-2010	Percent of Budget
ACCOUNT GROUP		
Buildings and Operations		
Non-Departmental		
Salaries and Benefits	3,360	0.11%
Employee Related Costs	2,700	0.09%
Services-Personal and Professional	22,000	0.74%
Insurance, Licenses, and Taxes	5,525	0.18%
Miscellaneous Expenses	0	0.00%
Transfers Out to Other Funds	22,500	0.75%
Total Non-Departmental	56,085	1.88%
Planning and Zoning		
Salaries and Benefits	79,992	2.68%
Employee Related Costs	850	0.03%
Services-Personal and Professional	9,500	0.32%
Facilities Expense	2,875	0.10%
Materials and Supplies	750	0.03%
Miscellaneous Expenses	20,000	0.67%
Total Planning	113,967	3.81%
Community Promotion and Visitors		
Salaries and Benefits	6,315	0.21%
Materials and Supplies	1,000	0.03%
Miscellaneous Expenses	106,938	3.58%
Capital Outlay	0	0.00%
Total Community Promotion	114,253	3.82%
Public Works Administration		
Salaries and Benefits	90,201	3.02%
Employee Related Costs	700	0.02%
Services-Personal and Professional	1,000	0.03%
Facilities Expenses	1,000	0.03%
Maintenance and Repairs	1,350	0.05%
Materials and Supplies	200	0.01%
Total Public Works Administration	94,451	3.16%
Building & Safety Inspection		
Salaries and Benefits	0	0.00%
Employee Related Costs	150	0.01%
Services-Personal and Professional	34,750	1.16%
Facilities Expenses	150	0.01%
Maintenance and Repairs	0	0.00%
Materials and Supplies	300	0.01%
Total Building Inspection	35,350	1.18%
Government Buildings		
Salaries and Benefits	12,598	0.42%
Facilities Expenses	18,725	0.63%
Maintenance and Repairs	10,000	0.33%
Materials and Supplies	1,000	0.03%
Miscellaneous Expenses	0	0.00%
Capital Outlay	13,000	0.43%
Total Government Buildings	55,323	1.85%
Library		
Salaries and Benefits	0	0.00%
Services-Personal and Professional	0	0.00%
Facilities Expenses	6,150	0.21%
Maintenance and Repairs	1,100	0.04%
Total Library	7,250	0.24%
Total Buildings and Operations	476,679	15.95%

**City of Mt. Shasta
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FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
Public Works Department		
Central Garage		
Salaries and Benefits	59,875	2.00%
Employee Related Costs	450	0.02%
Insurance, Licenses, and Taxes	250	0.01%
Facilities Expenses	10,080	0.34%
Maintenance and Repairs	15,200	0.51%
Materials and Supplies	6,850	0.23%
Miscellaneous Expenses	0	0.00%
Capital Outlay	0	0.00%
Total Central Garage	92,705	3.10%
Streets and Roadways		
Salaries and Benefits	148,052	4.95%
Employee Related Costs	100	0.00%
Services-Personal and Professional	1,000	0.03%
Maintenance and Repairs	37,500	1.25%
Materials and Supplies	8,600	0.29%
Total Streets	195,252	6.53%
Streets - Landscape Maintenance		
Salaries and Benefits	8,582	0.29%
Employee Related Costs	300	0.01%
Services-Personal and Professional	0	0.00%
Materials and Supplies	400	0.01%
Total Streets - Landscape Maintenance	9,282	0.31%
Street Cleaning		
Salaries and Benefits	17,380	0.58%
Maintenance and Repairs	1,000	0.03%
Materials and Supplies	100	0.00%
Total Street Cleaning	18,480	0.62%
Traffic Safety		
Salaries and Benefits	9,550	0.32%
Facilities Expenses	36,500	1.22%
Maintenance and Repairs	14,500	0.49%
Materials and Supplies	0	0.00%
Total Traffic Safety	60,550	2.03%
Snow Removal		
Salaries and Benefits	45,770	1.53%
Employee Related Costs	1,250	0.04%
Maintenance and Repairs	16,000	0.54%
Materials and Supplies	9,000	0.30%
Capital Outlay	20,250	0.68%
Total Snow Removal	92,270	3.09%
Total Public Works Department	468,539	15.67%
Total General Fund Expenditures	2,989,476	
Net Revenues / (Expenses)	(44,376)	
Ending General Fund Balance (June 30) Reserve	328,624	Contingency 10.99%

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FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
EQUIPMENT REPLACEMENT FUND		
Beginning Fund Balance (July 1) Carryover	263,232	
Revenues		
Interest and Rental Revenues	0	0.00%
Transfers In From Other Funds	22,500	100.00%
Expenditures		
Capital Outlay	0	0.00%
Net Revenues / (Expenditures)	22,500	
Ending Fund Balance (June 30) Reserves	285,732	
TRANSPORTATION FUND		
Beginning Fund Balance (July 1) Carryover	205,022	
Revenues		
Interest and Rental Revenues	4,950	17.71%
County Processed Subventions	23,000	82.29%
Expenditures		
Services-Personal and Professional	0	0.00%
Capital Outlay	0	0.00%
Net Revenues / (Expenditures)	27,950	
Ending Fund Balance (June 30) Reserves	232,972	
TRANSPORTATION PROJECTS FUND		
Beginning Fund Balance (July 1) Carryover	0	
Revenues		
State Subventions and Grants - 920	0	0.00%
State Subventions and Grants - 921	1,712,000	72.85%
State Subventions and Grants - 922	0	0.00%
Other Reimbursements	638,000	27.15%
Expenditures		
Services-Personal and Professional - 920	100,000	4.26%
Capital Outlay - 920	425,000	18.09%
Services-Personal and Professional - 921&92	0	0.00%
Special Project Expense - 921&922	0	0.00%
Capital Outlay - 921	1,825,000	77.66%
Capital Outlay - 922	0	0.00%
Net Revenues / (Expenditures)	0	
Ending Fund Balance (June 30) Reserves	0	

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FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
GAS TAX - GENERAL CONSTRUCTION (2105)		
Beginning Fund Balance (July 1) Carryover	567,900	
Revenues		
State Subventions and Grants	18,000	70.59%
Interest and Rental Revenues	7,500	29.41%
Expenditures		
Services-Personal and Professional	0	0.00%
Capital Outlay	0	0.00%
Transfers Out to Other Funds	450,000	1764.71%
Net Revenues / (Expenditures)	(424,500)	
Ending Fund Balance (June 30) Reserves	143,400	
GAS TAX - CONSTRUCTION (2106)		
Beginning Fund Balance (July 1) Carryover	105,725	
Revenues		
State Subventions and Grants	31,000	93.94%
Interest and Rental Revenues	2,000	6.06%
Expenditures		
Services-Personal and Professional	0	0.00%
Capital Outlay	0	0.00%
Net Revenues / (Expenditures)	33,000	
Ending Fund Balance (June 30) Reserves	138,725	
GAS TAX - MAINTENANCE (2107)		
Beginning Fund Balance (July 1) Carryover	337,850	
Revenues		
State Subventions and Grants	91,000	97.85%
Interest and Rental Revenues	2,000	2.15%
Expenditures		
Services-Personal and Professional	0	0.00%
Maintenance and Repairs	0	0.00%
Capital Outlay	90,000	96.77%
Transfers Out to Other Funds	70,000	75.27%
Net Revenues / (Expenditures)	(67,000)	
Ending Fund Balance (June 30) Reserves	270,850	
GAS TAX - ENGINEERING (2107.5)		
Beginning Fund Balance (July 1) Carryover	3,925	
Revenues		
State Subventions and Grants	1,000	93.02%
Interest and Rental Revenues	75	6.98%
Expenditures		
Services-Personal and Professional	2,000	186.05%
Net Revenues / (Expenditures)	(925)	
Ending Fund Balance (June 30) Reserves	3,000	
COMBINED GAS TAX FUNDS BALANCE	555,975	

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FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
DRAINAGE OPERATIONS FUND		
Beginning Retained Earnings (July 1) Carryover	23,500	
Revenues		
Interest and Rental Revenues	645	2.73%
Current User Fees	23,000	97.27%
Expenditures		
Salaries and Benefits	21,292	90.05%
Services-Personal and Professiona;	1,000	4.23%
Insurance, Licenses, and Taxes	1,250	5.29%
Maintenance and Repairs	5,000	21.15%
Materials and Supplies	1,500	6.34%
Capital Outlay	5,000	21.15%
Administrative Allocation	4,250	17.97%
Total Expenditures	39,292	
Net Revenues / (Expenditures)	(15,647)	
Ending Retained Earnings (June 30) Reserves	7,853	33.21%
DRAINAGE IMPROVEMENT FUND		
Beginning Fund Balance (July 1) Carryover	40,500	
Revenues		
Interest and Rental Revenues	1,000	33.33%
Current User Fees	2,000	66.67%
Expenditures		
Services-Personal and Professiona;	0	0.00%
Capital Outlay	6,000	200.00%
Total Expenditures	6,000	
Net Revenues / (Expenditures)	(3,000)	
Ending Fund Balance (June 30) Reserves	37,500	1250.00%
SOLID WASTE COLLECTIONS FUND		
Beginning Retained Earnings (July 1) Carryover	274,750	
Revenues		
Interest and Rental Revenues	12,000	2.39%
Grants	5,000	0.99%
Current User Fees	486,000	96.62%
Expenditures		
Salaries and Benefits	0	0.00%
Services-Personal and Professional	258,475	51.39%
Insurance, Licenses, and Taxes	400	0.08%
Maintenance and Repairs	175,000	34.79%
Materials and Supplies	1,000	0.20%
Miscellaneous Expenses	25,800	5.13%
Administrative Allocation	56,500	11.23%
Total Expenditures	517,175	
Net Revenues / (Expenditures)	(14,175)	
Ending Retained Earnings (June 30) Reserves	260,575	51.80%

**City of Mt. Shasta
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FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
WATER OPERATIONS FUND		
Beginning Working Capital (July 1) Carryover	435,000	
Revenues		
Interest and Rental Revenues	15,500	2.85%
Current User Fees	528,000	97.15%
Transfer In	0	0.00%
Total Revenues	543,500	
Expenditures		
Salaries and Benefits	181,325	33.36%
Employee Related Costs	2,750	0.51%
Services-Personal and Professional	18,830	3.46%
Insurance, Licenses, and Taxes	19,360	3.56%
Facilities Expenses	13,300	2.45%
Maintenance and Repairs	30,000	5.52%
Materials and Supplies	4,575	0.84%
Debt Service Expenditure	38,850	7.15%
Capital Outlay	150,000	27.60%
Administrative Allocation	71,800	13.21%
Transfers Out to Other Funds	0	0.00%
Total Expenditures	530,790	
Net Revenues / (Expenditures)	12,710	
Ending Retained Earnings (June 30) Reserves	447,710	82.38%
Designated Retained Earnings		
WATER IMPROVEMENTS FUND		
Beginning Fund Balance (July 1) Carryover	368,000	
Revenues		
Interest and Rental Revenues	9,500	27.54%
Current User Fees	25,000	72.46%
Expenditures		
Services-Personal and Professiona;	0	0.00%
Capital Outlay	0	0.00%
Transfers Out to Other Funds	0	0.00%
Net Revenues / (Expenditures)	34,500	
Ending Fund Balance (June 30) Reserves	402,500	1166.67%
COMBINED WATER FUNDS BALANCE	850,210	

**City of Mt. Shasta
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FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
WASTEWATER OPERATIONS FUND		
Beginning Working Capital (July 1) Carryover	600,000	
Revenues		
Interest and Rental Revenues	20,750	2.60%
Current User Fees	778,000	97.40%
Other Miscellaneous Revenues	0	0.00%
Total Revenues	798,750	
Expenditures		
Field System Service		
Salaries and Benefits	57,310	7.17%
Employee Related Costs	1,500	0.19%
Services-Personal and Professional	28,000	3.51%
Insurance, Licenses, and Taxes	4,000	0.50%
Maintenance and Repairs	26,000	3.26%
Materials and Supplies	5,700	0.71%
Debt Service Expenditure	70,907	8.88%
Capital Outlay	40,000	5.01%
Administrative Allocation	25,700	3.22%
Total System Expenditures	259,117	32.44%
Treatment Plant Operations		
Salaries and Benefits	175,685	21.99%
Employee Related Costs	1,400	0.18%
Services-Personal and Professional	45,515	5.70%
Insurance, Licenses, and Taxes	23,195	2.90%
Facilities Expenses	70,528	8.83%
Maintenance and Repairs	46,050	5.77%
Materials and Supplies	51,750	6.48%
Capital Outlay	20,000	2.50%
Administrative Allocation	84,700	10.60%
Total Plant Expenditures	518,823	64.95%
Total Wastewater Operations Expenses	777,940	97.39%
Net Revenues / (Expenditures)	20,810	
Ending Retained Earnings (June 30) Reserves	620,810	77.72%
WASTEWATER IMPROVEMENTS FUND		
Beginning Fund Balance (July 1) Carryover	330,000	
Revenues		
Interest and Rental Revenues	1,500	1.84%
Current User Fees	80,000	98.16%
Expenditures		
Services-Personal and Professiona;	0	0.00%
Capital Outlay	0	0.00%
Transfers Out to Other Funds	0	0.00%
Net Revenues / (Expenditures)	81,500	
Ending Fund Balance (June 30) Reserves	411,500	504.91%
COMBINED SEWER FUNDS BALANCE	1,032,310	

**City of Mt. Shasta
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FUND	Operating	Percent
ACCOUNT GROUP	Budget	of
	2009-2010	Budget
WASTEWATER EDA PROJECT FUND		
Beginning Fund Balance (July 1) Carryover	0	
Revenues		
Subventions, Grants & Debt Proceeds	0	0.00%
Transfers In from Other Funds	0	100.00%
Expenditures		
Employee Related Costs	0	0.00%
Services-Personal and Professional	0	0.00%
Professional Services (Design)	0	0.00%
Contract Out Services (Environmental)	0	0.00%
Engineering (Const Mgmt.)	0	0.00%
Capital Outlay	0	0.00%
Net Revenues / (Expenditures)	0	
Ending Fund Balance (June 30) Reserves	0	
FIRE ASSESSMENT DISTRICT		
	58,500	
Beginning Fund Balance (July 1) Carryover		
Revenues		
Taxes	48,000	98.46%
Interest and Rental Revenue	750	1.54%
Miscellaneous Revenue	0	0.00%
Expenditures		
Debt Service Expenditures	43,633	89.50%
Capital Outlay	0	0.00%
Net Revenues / (Expenditures)	5,117	
Ending Fund Balance (June 30) Reserves	63,617	130.50%
SPRINGHILL SEWER ASSESSMENT DISTRICT REDEMPTION FUND		
Beginning Fund Balance (July 1) Carryover	164,300	
Revenues		
Taxes	86,350	89.62%
Interest and Rental Revenue	10,000	10.38%
Expenditures		
Debt Service Expenditures	83,650	86.82%
Net Revenues / (Expenditures)	12,700	
Ending Fund Balance (June 30) Reserves	177,000	183.71%
SPRINGHILL SEWER ASSESSMENT DISTRICT BOND ADMIN. FUND		
Beginning Fund Balance (July 1) Carryover	188,625	
Revenues		
Taxes	15,000	100.00%
Interest and Rental Revenue	0	0.00%
Expenditures		
Services-Personal and Professional	5,000	33.33%
Transfers Out to Other Funds	0	0.00%
Net Revenues / (Expenditures)	10,000	
Ending Fund Balance (June 30) Reserves	198,625	1324.17%

**City of Mt. Shasta
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FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
COMMUNITY DEVELOPMENT BLOCK GRANTS		
Beginning Fund Balance (July 1) Carryover	0	
Revenues		
Interest and Rental Revenue	0	0.00%
Miscellaneous Revenues	135,000	100.00%
Transfers In From Other Funds	0	0.00%
Expenditures		
Services-Personal and Professional	0	0.00%
Other Miscellaneous Expenses	135,000	100.00%
Development Loans	0	0.00%
Capital Outlay	0	0.00%
Net Revenues / (Expenditures)	0	
Ending Fund Balance (June 30) Reserves	0	0.00%
CDBG REVOLVING LOAN FUND		
Beginning Fund Balance (July 1) Carryover	83,700	
Revenues		
Interest and Rental Revenue	6,000	10.71%
Loan Payments	50,000	89.29%
Expenditures		
Loan Services	0	0.00%
Development Loans	70,000	125.00%
Net Revenues / (Expenditures)	(14,000)	
Ending Fund Balance (June 30) Reserves	69,700	124.46%
FEMA / OES DISASTER REIMBURSEMENT		
Beginning Fund Balance (July 1) Carryover	5,063	
Revenues		
State Subventions and Grants	0	
Federal Subventions and Grants	0	
Transfers In from Other Funds	0	
Expenditures		
Salaries and Benefits	0	
Other Miscellaneous Expenses	0	
Capital Outlay	0	
Administrative Allocation	0	
Net Revenues / (Expenditures)	0	
Ending Fund Balance (June 30) Reserves	5,063	
C.O.P.S.		
Beginning Fund Balance (July 1) Carryover	94,896	
Revenues		
COPS Supplemental	100,000	100.00%
Expenditures		
Other Miscellaneous Expenses	0	0.00%
Capital Outlay	34,896	34.90%
Transfers Out	60,000	60.00%
Net Revenues / (Expenditures)	5,104	
Ending Fund Balance (June 30) Reserves	100,000	100.00%

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FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
BUSINESS IMPROVEMENT DISTRICT FUND		
Beginning Fund Balance (July 1) Carryover	65	
Revenues		
Interest and Rental Revenues	100	0.86%
Current Service Charges	11,500	99.14%
Expenditures		
Services-Personal and Professional	0	0.00%
Facilities Expense	1,000	8.62%
Capital Outlay	0	0.00%
Debt Service	7,500	64.66%
Net Revenues / (Expenditures)	3,100	
Ending Fund Balance (June 30) Reserves	3,165	27.28%
BEAUTIFICATION PROJECTS FUNDS		
Beginning Fund Balance (July 1) Carryover	500	
Revenues		
Miscellaneous Revenue	500	100.00%
Transfers In from Other Funds	0	0.00%
Expenditures		
Materials and Supplies	0	0.00%
Other Miscellaneous Expenses	1,000	200.00%
Net Revenues / (Expenditures)	(500)	
Ending Fund Balance (June 30) Reserves	0	0.00%
BEAUTIFICATION ENDOWMENT FUND		
Beginning Fund Balance (July 1) Carryover	4,000	
Revenues		
Interest and Rental Revenues	900	81.82%
Miscellaneous Revenue	200	18.18%
Expenditures		
Facilities Expense	450	40.91%
Capital Outlay	0	0.00%
Net Revenues / (Expenditures)	650	
Ending Fund Balance (June 30) Reserves	4,650	422.73%

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FUND ACCOUNT GROUP	Operating Budget 2009-2010	Percent of Budget
COMMUNITY ENHANCEMENT FUND		
Beginning Fund Balance (July 1) Carryover	30,000	
Revenues		
Miscellaneous Revenue	12,500	100.00%
Expenditures		
Other Miscellaneous Expenses	12,000	96.00%
Net Revenues / (Expenditures)	500	
Ending Fund Balance (June 30) Reserves	30,500	244.00%
FIRE - TRAINING & RESCUE		
Beginning Fund Balance (July 1) Carryover	1,000	
Revenues		
Miscellaneous Revenue	500	100.00%
Expenditures		
Maintenance and Repairs	0	0.00%
Other Miscellaneous Expenses	1,200	240.00%
Net Revenues / (Expenditures)	(700)	
Ending Fund Balance (June 30) Reserves	300	60.00%